



On behalf of one of our customers we are looking for a highly professional

Interim
position

Sales Administration Manager (m/f/d)

Our customer is one of the world's top integrated supplier for the automotive industry in the electronic sector. By the fact that the current holder of the position goes on parental leave we are seeking for a Sales Administration Manager (m/f/d) who will be responsible for managing the sales administration department. The assignment shall commence as soon as possible and will run approx. 9 months.

The challenge:

Interim position / Hessen / Hamburg / Remote

- Managing the sales administration department with four teams spread over four locations
- Responsibility for operational excellence and optimal execution of all sales administration processes for all of the company's automotive OEM customers
- Accountability of customer accounts receivable, e.g., open item handling, overdues, cash collection, credit/debit management, returns and warranty bills
- Ensuring that all operational transactions and all purchase/sales order management activities are executed correctly and timely
- Coordinating procurement, sales, and inventory activities as well as Inventory optimization and improvement activities, i.e., avoidance of shortage and overstock
- Compiling and presenting updates, reports and overviews regarding status quo and future developments
- Close cooperation with the company's procurement, supply chain, sales, finance departments

Your profile:

- A degree in Business Administration or a comparable education
- Professional experience in similar positions, ideally in companies within the B2B sector
- Familiar with accounting especially in bookkeeping, account receivables processes (familiar with self-billing, credit/debit customer accounts, handle overdues, credit limit monitoring)
- A motivating and appreciative management style as well as an empathic style of communication towards employees, sales partners and customers
- Hands on SAP experience in SD is a must
- English is a must

We offer:

- Attractive salaries (daily rates and conditions)
- Fair and cooperative contracts
- Continuous support through Aurum Shadow Management
- Integration into the Aurum Partner Network
- State-of-the-art know-how in the Aurum Academy
- Open and straight communication to the customer and all stakeholders
- Database of tools and methods as well as Aurum Professional Assistance

Interested? We look forward to receiving your online application.